



Assistant Organist/Choirmaster

Saint Thomas' Episcopal Church and School is seeking a full-time assistant organist and choir teacher, to assist with the training of choristers, playing and directing services, and music administration work. We are seeking an organist who is enthusiastic about church music and Christian education. This job provides a unique opportunity to gain experience in teaching and conducting church music across all age levels, in daily sung services, and in working in both church and scholastic contexts.

The Assistant Organist is expected to work 5 days per week including Sundays, with one weekday off (typically Fridays). Weekly services and events include sung morning prayer every weekday, one Sunday morning service and occasional Sunday evening services, Wednesday night adult choir rehearsals, after-school chorister practices three days per week, and a daily class period during the school day for middle and high school choir students. This is a 40-hour position offering competitive salary and benefits, including health and dental insurance.

Job Requirements and Responsibilities

- Play for services on Sundays and weekdays, in conjunction with the Director of Music
- Teach choir classes within the school on the Director of Music's off day
- Assist with after-school chorister training, particularly with probationers and one-on-one theory help
- Be available occasionally to cover classroom music periods in elementary grades, when the Lower School Music Teacher and/or Director of Music are absent
- Maintain a safe, inclusive learning environment that celebrates each student's gifts and talents
- Work with the Director of Music to further develop the integration of choral music across the church and school
- Utilize aspects of the Voice for Life curriculum provided by RSCM affiliation
- Assist in the administration of St. Thomas' choral programs, including weekly copyright reporting, upkeep of the choir library, and logistical/planning support of events and trips
- Promote the mission of Saint Thomas' Episcopal Church and School individually and institutionally
- Communicate effectively, both orally and in writing
- Work collaboratively with other staff members and report to the Director of Music, the Rector, and the Headmaster
- Contribute to the school community by maintaining a positive attitude, fulfilling all required duties, and attending required events throughout the year, including professional development and faculty meetings

Qualifications

- High level of competence in organ, particularly liturgical accompaniment
- Degree in instrumental performance, music education, choral conducting, or related field from an accredited college or university
- Strong knowledge of hymnody, psalmody, sacred music, and the Christian year, within the Anglican expression
- Some conducting and teaching experience preferred
- Skill with typesetting software preferred

About Saint Thomas' Episcopal

Saint' Thomas Episcopal is a parish and K-12 parochial school. The church is newly renovated and houses Schoenstein Op. 140 and Op. 143. The Parish Choir currently comprises volunteers, four choral scholars of high school and undergraduate age, and four staff singers; the newly formed Trebles, comprising choristers grades 3-6, sing with the adult choir approximately twice per month. Choir students in middle school and high school at Saint Thomas' School perform separately and sometimes together with the Parish Choir, and take the main leadership role in the daily sung chapel services of the school. The liturgies of the church and school utilize the 1928 Book of Common Prayer; the principal Sunday service is Holy Communion, except on 2nd and 5th Sundays when it is Morning Prayer.

Qualified applicants may submit a resumé and completed teaching application (available at stes.org/about/careers) to Bryan Anderson, Director of Music, at anderson.bryan@stes.org.